![FEAA - FACULTATEA DE ECONOMIE ȘI ADMINISTRAREA AFACERILOR, UNIVERSITATEA "AL. I. CUZA" IAȘI]

**TUTORIAL COURSE FORM**

**2023-2024 ACADEMIC YEAR**

| | |
|---|---|
| **Name of the tutorial course (incoming Erasmus/exchange students)** | Preparing and Delivering Presentations in English |
| **Name of the professor** | Lect. Oana-Alexandra ALEXA, PhD |
| **Email of the professor** | oana.alexa@uaic.ro |
| **Office of the professor** **Consultation hours** | B320 Thursday 14-16 (prior e-mail appointment) |
| **Semester(s) in which the tutorial course is available** | I/II |
| **No. of ECTS credits** | 5 |
| **Level of study (bachelor/master/PhD)** | Bachelor |
| **Short description/Contents** | - Preparing for a presentation (structure, auxiliary materials, using technology) - Delivering a presentation (appearance, dealing with nervousness/unforeseen situations, answering questions) |
| **Assessment/Evaluation** | Ongoing (EVP 100%) |
| **Bibliography** | 1. Grussendorf, Marion. *English for Presentations*, Oxford University Press, 2007. 2. Williams, Erica J. *Presentations in English*, Macmillan Publishers Limited, Oxford, 2008. |
| **Observations** | |