

**TUTORIAL COURSE FORM**

**2021-2022 ACADEMIC YEAR**

<b>Name of the tutorial course (incoming Erasmus/exchange students)</b>	<b>Preparing and Delivering Presentations in English</b>
<b>Name of the professor</b>	Oana Alexandra ALEXA Assistant lecturer, PhD
<b>Email of the professor</b>	oana.alex@uaic.ro
<b>Office of the professor Consultation hours</b>	B507 Tuesday 12-14 (prior e-mail appointment)
<b>Semester(s) in which the tutorial course is available</b>	I/II
<b>No. of ECTS credits</b>	5
<b>Level of study (bachelor/master/PhD)</b>	Bachelor
<b>Short description/Contents</b>	-Preparing for a presentation (presentation structure, auxiliary materials, using technology) -Delivering a presentation (appearance, dealing with nervousness/unforeseen situations, answering questions)
<b>Assessment/Evaluation</b>	Ongoing (EVP 100%)
<b>Bibliography</b>	1. Grussendorf, Marion. <i>English for Presentations</i> , Oxford University Press, 2007. 2. Williams, Erica J. <i>Presentations in English</i> , Macmillan Publishers Limited, Oxford, 2008.
<b>Observations</b>	