COURSE OUTLINE

1. Information about the program

1.1 Higher education institution	**“Alexandru Ioan Cuza” University of Iaşi**
1.2 Faculty	**Faculty of Economics and Business Administration**
1.3 Departament	**Management, Marketing and Business Administration**
1.4 Field of study	**Business Administration**
1.5 Cycle of study	**Bachelor**
1.6 Study program / Qualification	**Business Administration**

2. Information about the course

2.1 Course title			**Project Management**				
2.2 Course coordinator			AP **Daniela Popescul**, PhD				
2.3 Seminar coordinator			AP **Daniela Popescul**, PhD				
2.4 Year of study	**3**	**2.5** Semester	**2**	**2.6** Type of evaluation*	**M**	**2.7** Course status**	**C**

* *MT-MID-TERM, O-ORAL EXAM, E-EXAM, M-MIXED; ** C-compulsory/O-optional/E-elective*

3. Estimated time allocation (hours per semester and teaching activities)

3.1 Number of hours per week	**4**	out of which: **3.2** course	**2**	**3.3** seminar / laboratory	**2**
3.4 Total number of hours per semester	**56**	out of which: **3.5** course	**28**	**3.6** seminar / laboratory	**28**

Time allocation	h
Study based on course book, course materials, bibliography and other	**20**
Supplementary study in the library, on electronic platforms and on the field	**15**
Preparing seminars/laboratories, assignments, papers, portfolios and essays	**20**
Tutorship	**7**
Examination	**7**
Other activities	

3.7 Total hours of individual study	**55**
3.8 Total hours per semester	**125**
3.9 Number of credits	**5**

4. Prerequisites (if applicable)

4.1 Referring to curriculum	**Finance, Management**
4.2 Referring to competences	**Not necessary**

5. Conditions (if applicable)

5.1 For the course	**Not necessary**
5.2 For the seminar / laboratory	**Not necessary**

6. Specific competences accumulated

Professional competencies	C1 – Gathering, processing and analysing information about external environment – firm/organization interaction (0.5 credits) C2 – Assistance for administring the entire firm/organization (1 credit) C3 – Administring the activity of a subdivision within the structure of the firm/organization (1 credit) C4 – Assistance for human resource management (0.5 credits)
Transversal competencies	CT2 – Identifying roles and responsibilities within a multispecialized team and applying relational techniques and efficient work techniques within the team (1 credit)

7. Course objectives (based on specific competencies accumulated)

7.1 General objective	The course aims to develop the project management culture to bring awareness of the benefits of project management in any industry, creating a domain-specific vocabulary
7.2 Specific objectives	After successfully finalizing this course, students will be able to: ▪ Understand and use the basic notions in the field of project management; ▪ Differentiate between project management practices and more traditional, process/oriented business functions; ▪ Understand, identify and take part easily into various types of projects.

8. Content

8.1	**Course**	**Teaching methods**	**Observations** (time and bibliography)
1.	INTRODUCTION: WHY PROJECT MANAGEMENT?	Interactive course, heuristic conversation, problem solving method	2 hours (chap 1 Pinto)
2.	THE ORGANIZATIONAL CONTEXT: STRATEGY, STRUCTURE AND CULTURE	Interactive course, heuristic conversation, problem solving method	2 hours (chap 2 Pinto)
3.	PROJECT SELECTION	Interactive course, heuristic conversation, problem solving method	2 hours (chap 3 Pinto)
4.	LEADERSHIP AND THE PROJECT MANAGER	Interactive course, heuristic conversation, problem solving method	2 hours (chap 4 Pinto)
5.	SCOPE MANAGEMENT	Interactive course, heuristic conversation, problem solving method	2 hours (chap 5 Pinto)
6.	PROJECT TEAM BUILDING, CONFLICT AND NEGOTIATION	Interactive course, heuristic conversation, problem solving method	2 hours (chap 6 Pinto)

7.	RISK MANAGEMENT	Interactive course, heuristic conversation, problem solving method	2 hours (chap 7 Pinto)
8.	COST ESTIMATION AND BUDGETING	Interactive course, heuristic conversation, problem solving method	2 hours (chap 8 Pinto)
9.	PROJECT SCHEDULING: NETWORKS, DURATION ESTIMATION, CRITICAL PATH	Interactive course, heuristic conversation, problem solving method	2 hours (chap 9 Pinto)
10.	PROJECT SCHEDULING: LAGGING, CRASHING, ACTIVITY NETWORKS	Interactive course, heuristic conversation, problem solving method	2 hours (chap 10 Pinto)
11.	CRITICAL CHAIN PROJECT SCHEDULING	Interactive course, heuristic conversation, problem solving method	2 hours (chap 11 Pinto)
12.	RESOURCE MANAGEMENT	Interactive course, heuristic conversation, problem solving method	2 hours (chap 12 Pinto)
13.	PROJECT EVALUATION AND CONTROL	Interactive course, heuristic conversation, problem solving method	2 hours (chap 13 Pinto)
14.	PROJECT TERMINATION AND CLOSEOUT	Interactive course, heuristic conversation, problem solving method	2 hours (chap 14 Pinto)

Bibliography

Compulsory reading:

Pinto, J., Project management. Achieving competitive advantage, 2nd edition, Pearson Publishing House, 2010

***Optional reading*:**

1. Kerzner, H., 2005. Project Management: A Systems Approach to Planning, Scheduling, and Controlling. 9th Edition, Wiley
2. Knutson, J. (editor), 2001. Project Management for Business Professionals: A Comprehensive Guide. Wiley
3. Project Management Institute (Corporate Author), 2008. A Guide to the Project Management Body of Knowledge: (Pmbok Guide)
4. Oprea, D., 2001. Managementul proiectelor. Teorie şi cazuri practice, Ed. Sedcom Libris Iasi
5. Oprea, D., Meşniţă, G., 2007. Fonduri europene pentru România, în perioada 2007-2013. Ed. Sedcom Libris Iasi
6. Journals: International Journal of Project Management, Project Management Journal, PM World Today - Project Management eJournal
7. Internet resources: www.wst.com, www.pmi.org, www.gantthead.com, www.allpm.com, www.projectmagazine.com, www.cordis.lu, , www.finantare.ro, www.infoeuropa.ro

8.2	**Seminar / Laboratory**	**Teaching methods**	**Observations** (time and bibliography)
1	PROJECT INITIATION – Description of the project context (The project idea, the applicant / promoter / beneficiary of funds, the selected funding solution)	team work focused on project design	2 hours, Project_proposal_2017_2018, Guide_2017_2018
2	PROJECT INITIATION - The motivation of the project idea	team work focused on project design	2 hours, Project_proposal_2017_2018, Guide_2017_2018
3	PROJECT INITIATION – Objectives, milestones	team work focused on project design	2 hours, Project_proposal_2017_2018, Guide_2017_2018

4	The project idea presentation	presentation, feedback	2 hours
5	PROJECT PLANNING - Project decomposition into activities/sub-activities and detailed description	team work focused on project design	2 hours, Project_proposal_2017_2018, Guide_2017_2018
6	PROJECT PLANNING – scheduling with Microsoft Project	team work focused on project design	2 hours, Project_proposal_2017_2018, Guide_2017_2018
7	PROJECT PLANNING – project team	team work focused on project design	2 hours, Project_proposal_2017_2018, Guide_2017_2018
8	PROJECT PLANNING - resources	team work focused on project design	2 hours, Project_proposal_2017_2018, Guide_2017_2018
9	PROJECT PLANNING - budget	team work focused on project design	2 hours, Project_proposal_2017_2018, Guide_2017_2018
10	PROJECT MONITORING AND EVALUATION - risk identification	team work focused on project design	2 hours, Project_proposal_2017_2018, Guide_2017_2018
11	PROJECT MONITORING AND EVALUATION – indicators for evaluating and monitoring the project	team work focused on project design	2 hours, Project_proposal_2017_2018, Guide_2017_2018
12	PROJECT MONITORING AND EVALUATION - the project logical framework matrix	team work focused on project design	2 hours, Project_proposal_2017_2018, Guide_2017_2018
13-14	Final project presentation	presentation, feedback	4 hours

Bibliography

Compulsory reading:

1. Pinto, J., Project management. Achieving competitive advantage, 2nd edition, Pearson Publishing House, 2010

2. **Project_proposal_2017_2018 (available at http:\\portal.feaa.uaic.ro, BA – Project management page)**

3. Guide_2017_2018 (available at http:\\portal.feaa.uaic.ro, BA – Project management page)

9. Bridging course content with the expectations of the community, professional associations and representative employers in the field of the program

On an annual basis, the course content is discussed with the representatives of the business environment, who hire or could hire graduates from this program, while students are required to provide feedback (on-line, anonymous) after each semester about the course structure, teaching methods, as well as strengths / weaknesses (after the final evaluation).

10. Evaluation

Type of activity	**10.1 Evaluation criteria**	**10.2 Evaluation methods**	**10.3 Allocation to the final grade (%)**
10.4 Course	Theoretical and applied knowledge	exam	50
10.5 Seminar/ Laboratory	Project presentation and participation in class. The requirement for students is to work each week in advance for the project plan	presentation	50

10.6 Minimal performance standard
Obtaining 5 points (out of 10) for each evaluation method: written exam AND project presentation

Date	Course coordinator	Seminar coordinator
25 september 2017	AP **Daniela Popescul**, Ph.D.	AP **Daniela Popescul**, Ph.D.

Date of approval in the department

Head of department which provides the course,
Professor **Florin Dumitriu**, PhD

Date of approval in the department

Head of department which requested the course to be provided,
Professor **Valentin Nițǎ**, PhD