COURSE OUTLINE

1. Information about the program

1.1 Higher education institution	**"Alexandru Ioan Cuza" University of Iaşi**
1.2 Faculty	**Faculty of Economics and Business Administration**
1.3 Departament	**Economics and International Business Relations**
1.4 Field of study	**Business Administration**
1.5 Cycle of study	**Bachelor**
1.6 Study program / Qualification	**Business Administration**

2. Information about the course

2.1 Course title			**Business French 2**				
2.2 Course coordinator			Lecturer **Ana Alexandra Sanduloviciu**, PhD				
2.3 Seminar coordinator			Lecturer **Ana Alexandra Sanduloviciu,** PhD				
2.4 Year of study	**1**	**2.5** Semester	**2**	**2.6** Type of evaluation*	**MT**	**2.7** Course status**	**C**

* *MT-MID-TERM, O-ORAL EXAM, E-EXAM, M-MIXED; ** C-compulsory/O-optional/E-elective*

3. Estimated time allocation (hours per semester and teaching activities)

3.1 Number of hours per week	**3**	out of which: **3.2** course	**2**	**3.3** seminar / laboratory	**1**
3.4 Total number of hours per semester	**28**	out of which: **3.5** course	**14**	**3.6** seminar / laboratory	**14**

Time allocation	h
Study based on course book, course materials, bibliography and other	**38**
Supplementary study in the library, on electronic platforms and on the field	**42**
Preparing seminars/laboratories, assignments, papers, portfolios and essays	**38**
Tutorship	**2**
Examination	**2**
Other activities	

3.7 Total hours of individual study	**122**
3.8 Total hours per semester	**150**
3.9 Number of credits	**4**

4. Prerequisites (if applicable)

4.1 Referring to curriculum	**Not necessary**
4.2 Referring to competences	**Not necessary**

5. Conditions (if applicable)

5.1 For the course	**Not necessary**
5.2 For the seminar / laboratory	**Not necessary**

6. Specific competences accumulated

7. Course objectives (based on specific competencies accumulated)

8. Content

8.1	Course	Teaching methods	Observations (time and bibliography)
1.	*REVISION DES CONNAISSANCES DE GRAMMAIRE ACCUMULEES* *Verbe :* l'indicatif et le conditionnel	Interactive course, heuristic conversation	2 hours
2.	*Verbe* : le subjonctif et l'impératif	Interactive course, heuristic conversation	2 hours
3.	*Verbe* : l'infinitif, le gérondif et le participe	Interactive course, heuristic conversation	2 hours
4.	*Verbe* : l'accord du participe passé; la voix active, passive, réfléchie	Interactive course, heuristic conversation	2 hours
5.	*Adverbe :* types, degrés de comparaison;	Interactive course, heuristic conversation	2 hours
6.	*Discours indirect au présent*	Interactive course, heuristic conversation	2 hours
7.	*Expression des rapports logiques – le temps, le lieu, la cause, la conséquence, le but, la condition l''hypothèse, l'opposition et la concession.*	Interactive course, heuristic conversation	2 hours

Bibliography

Compulsory reading:

Annie Heminway, *Complete French Grammar*, Mc Graw Hill, 2008

Discheta verbelor. Limba franceza, Camelia Stan, Dragos Stan, Editura Verba, 2008.

Totul despre verbele franceze, Françoise Rullier-Theuret, Bucureşti, Corint, 2011.

Franceza fără profesor, Gaëlle Graham, Bucureşti, Niculescu, 2013.

***Optional reading*:**

Bernard Gillmann, *Travailler en français en entreprise*, Turin, Didier, 2012.

Eliane Cloose, *Le français du monde du travail,* Grenoble, Presses universitaires de Grenoble, 2010

Anne-Lyse Dubois, Béatrice Tauzin, *Objectif express 2. Le monde professionnel en français,* Paris, Hachette, 2010

Marie-Pierre Caquineau-Gundüz, Yvonne Delatour, *Les 500 exercices de grammaire*, Paris, Hachette, 2007

Corina Cilianu-Lascu, Carmen Stoean, *Gramatica limbii franceze,* Bucureşti, Meteor Press, 2002

Luminita Aron, *Franceza economică şi de afaceri*, Bucureşti, Niculescu, 2000

8.2	Seminar / Laboratory	Teaching methods	Observations (time and bibliography)
1-7.	Introduction, par chaque leçon, du **lexique spécialisé** du français des affaires et des problèmes de grammaire étudiés pendant le cours.	Interactive teaching methods, case study method	2 hours

Bibliography

Compulsory reading:

***Optional reading*:**

Ruxandra Vasilescu (coordonator), *Dicţionar de termeni economici*, Iaşi, Polirom, 2008

Le Nouveau Petit Robert, Paris, 2002

Christine-Anca Savin, Vasile Savin, *Dicţionar francez-român : administrativ, comercial, economic, financiar-bancar, juridic*, Cluj, Editura Dacia, 2001

Christine-Anca Savin, Vasile Savin, *Dicţionar român-francez: administrativ, comercial, economic, financiar-bancar, juridic*, Cluj, Editura Dacia, 2001

http://www.projetdafa.net/ *Dictionnaire d'apprentissage du Français des Affaires* **www.lepointdufle.net**

9. Bridging course content with the expectations of the community, professional associations and representative employers in the field of the program

10. Evaluation

Type of activity	**10.1 Evaluation criteria**	**10.2 Evaluation methods**	**10.3 Allocation to the final grade (%)**
10.4 Course	test	test	40
10.5 Seminar/ Laboratory	Oral evaluation, presentation	on-going evaluation, during semester	60
10.6 Minimal performance standard			
Obtaining 5 points (out of 10) both for the evaluation along the semester (seminar) and for the final evaluation.			

Date
25 septembrie 2017

Course coordinator
Lecturer **Ana Sanduloviciu**, Ph.D.

Seminar coordinator
Lecturer **Ana Sanduloviciu**, Ph.D.

Date of approval in the departament

Head of departament
Professor Gabriel Mursa, PhD